

**American Rescue Plan State Fiscal Recovery Fund Recommendation
Cover Sheet**

Please submit this document with any recommendations for funding from Rhode Island's allocation of federal fiscal recovery funds available through the American Rescue Plan Act. This information will be made available to the public along with any detailed documents submitted that describe the proposal. It is encouraged that such documents identify clear goals and objectives and quantifiable metrics.

This is not a formal request for funds, and submission of recommendations does not guarantee a response, public hearing, or appropriation from the General Assembly.

Name of Lead Agency: American Safety Programs & Training Inc

Additional agencies making recommendation (if applicable): _____

Contact Person / Title: Albert Peterson President Phone: 401-273-6900

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Email Address (if available) Apeterson@ASPAandTraining.com

Brief Project Description (attachments should contain details)
Recruit, train, certify, license CNA students & get
employed with ALL WRAP around services.

Total request: \$ 56,182.50

One-time or Recurring Expense? Recurring Expense up to 6000 people

ARPA Eligibility Category (check all that apply) – See link for further information
<https://www.rilegislature.gov/commissions/arpa/commdocs/Treasury%20-%20Quick-Reference-Guide.pdf>

- Respond to the public health emergency and its economic impacts
- Premium pay to eligible workers _____
- Government services/state revenue replacement _____
- Water/sewer/broadband infrastructure _____

Budget Category	Definition	Sub-Category	Examples	Related Line Items	Maximum Line Item Amount (\$)	Is this a Direct Cost (to which Indirect Rate will be applied?)	Will this line item be budgeted as "Cost per Enrollment"?	Notes		
Activity Costs	Costs directly attributable to the actual development, operationalization, and delivery of a specific training to a group of participants	Activity Management Costs	Case manager salary and fringe; Mileage from travel to training sites	Personnel (Project Manager)	\$40,000	Yes	Not Applicable	Salary for 10 weeks		
				Personnel (Case Manager)	\$40,000	Yes	Not Applicable	Salary for 10 weeks		
				Insurance	\$1,000.00	Yes	Not Applicable			
				Travel & Related Expenses						
		Outreach / Recruitment	Promote a specific training / activity; Recruit individuals to a specific training / activity	Consultant Personnel	Supplies & Equipment ≤ \$4,999 Supplies & Equipment ≥ \$5,000 Advertisement / Promotion Tech Platform Development / Maintenance	Food & Beverage				
						Consultant	\$39,000	Yes	Not Applicable	Chief Development Office salary 10 weeks
						Personnel	\$8,500.00	Yes	Not Applicable	COVID Screeners daily
						Supplies & Equipment ≤ \$4,999	\$4,999.00	Yes	Not Applicable	CNA Labs supplies
						Supplies & Equipment ≥ \$5,000	\$15,000.00	Not Applicable	Not Applicable	New Equipment manikins
						Advertisement / Promotion	\$20,000.00	YES	Not Applicable	Budget for Advertisement social media and TV ads
		Cash Equivalent(s)	Stipend or gift card given to all participants	Stipend(s) Gift Card(s)		Travel & Related Expenses	\$10,000.00	Not Applicable	Not Applicable	Web development
						Stipend(s)		Not Applicable	Not Applicable	
		Session Costs	Instructor salary; Food, beverages, and transportation provided to all participants; Registration and certification fees; Rental of training location	Instructor(s) Participant Tuition Food & Beverage Participant Wages Transportation Fees (Registration, Certifications, etc.) Facility Rental & Utilities IT Services Supplies & Equipment ≤ \$4,999 Supplies & Equipment ≥ \$5,000	Background Check Fees (Registration, Certifications, etc.) Medical Test Supplies & Equipment ≤ \$4,999 Personnel Skills Assessment	Stipend(s)		Not Applicable	Not Applicable	
						Gift Card(s)		Not Applicable	Not Applicable	
						Instructor(s)	\$17,600.00	Yes	Not Applicable	
						Participant Tuition	\$1,000.00	Not Applicable	Not Applicable	PER STUDENT based on 240 students for 8 week classes
						Food & Beverage		Not Applicable	Not Applicable	
						Participant Wages		Not Applicable	Not Applicable	
						Transportation		Not Applicable	Not Applicable	
						Fees (Registration, Certifications, etc.)	\$54,720.00	YES	Not Applicable	All Licencing fees for 240 students
						Facility Rental & Utilities	\$85,000.00	yes	Not Applicable	Rent
IT Services	\$20,000.00					Yes	Not Applicable	IT salaries		
Employment Readiness Costs	Add'l registration and certification fees not covered with participant tuition; Background checks, medical tests, or skills assessments for all participants; Costs associated with placement	Background Check Fees (Registration, Certifications, etc.) Medical Test Supplies & Equipment ≤ \$4,999 Personnel Skills Assessment	Background Check Fees (Registration, Certifications, etc.) Medical Test Supplies & Equipment ≤ \$4,999 Personnel Skills Assessment	Supplies & Equipment ≤ \$4,999	\$56,400.00	yes	Not Applicable	books for 240 students		
				Supplies & Equipment ≥ \$5,000		Not Applicable	Not Applicable			
				Background Check	\$8,400.00	yes	Not Applicable	\$ 35 pp for 240 students		
				Fees (Registration, Certifications, etc.)	\$4,800.00	Yes	Not Applicable	Covid testing for 240 students		
Event(s)	Graduation; Conference or other development opportunity that all participants attend	Small Incentive Purchase Fees (Registration, Certifications, etc.) Food & Beverage Facility Rental & Utilities Travel & Related Expenses Supplies & Equipment ≤ \$4,999 Supplies & Equipment ≥ \$5,000	Small Incentive Purchase Fees (Registration, Certifications, etc.) Food & Beverage Facility Rental & Utilities Travel & Related Expenses Supplies & Equipment ≤ \$4,999 Supplies & Equipment ≥ \$5,000	Personnel	\$1,920.00	yes	Not Applicable	Hiring Day expense		
				Skills Assessment						
				Small Incentive Purchase	\$9,600.00	yes	Not Applicable	Flowers and gifts		
				Fees (Registration, Certifications, etc.)		Yes	Not Applicable			
				Food & Beverage		Yes	Not Applicable			
				Facility Rental & Utilities		Yes	Not Applicable			
Participant Support Costs	Funds, goods, or services provided directly to the participant to enable enrollment, participation, and completion of training	Cash Equivalent(s) Direct Assistance Costs Employment Readiness Costs	Stipend or gift card given to select participants Covered expenses for select participants to ease participation in and completion of training Background checks, medical tests, or skills assessment for select participants; Fines or taxes owed by select participants to external entities; Costs associated with placement	Stipend(s)		Not Applicable	Not Applicable			
				Gift Card(s)		Not Applicable	Not Applicable			
				Child Care		Not Applicable	Not Applicable	if on site classes		
Partnership Administration Costs	Integral to the ability of the Partnership to deliver training activities to participants, but cannot be directly attributed to a specific training activity	Operations Activity Development Costs Event(s)	Rent and utilities of Partnership's office space; Materials and supplies; Personnel salary and fringe; Indirect costs (insurance, etc.); Internal staff training Costs associated with creating and finalizing a training program that will be delivered as an activity under this Partnership Conferences / other events that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff	Transportation	\$76,800.00	Not Applicable	Not Applicable	if on site classes		
				Meal(s)		Not Applicable	Not Applicable	240 students \$ 10.00 per day four days 8 weeks if on site		
				Fees (Registration, Certifications, etc.)		Not Applicable	Not Applicable			
Partnership Administration Costs	Integral to the ability of the Partnership to deliver training activities to participants, but cannot be directly attributed to a specific training activity	Operations Activity Development Costs Event(s)	Rent and utilities of Partnership's office space; Materials and supplies; Personnel salary and fringe; Indirect costs (insurance, etc.); Internal staff training Costs associated with creating and finalizing a training program that will be delivered as an activity under this Partnership Conferences / other events that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff	Background Check		Not Applicable	Not Applicable			
				Medical Test		Not Applicable	Not Applicable			
				Skills Assessment		Not Applicable	Not Applicable			
Partnership Administration Costs	Integral to the ability of the Partnership to deliver training activities to participants, but cannot be directly attributed to a specific training activity	Operations Activity Development Costs Event(s)	Rent and utilities of Partnership's office space; Materials and supplies; Personnel salary and fringe; Indirect costs (insurance, etc.); Internal staff training Costs associated with creating and finalizing a training program that will be delivered as an activity under this Partnership Conferences / other events that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff	Supplies & Equipment ≤ \$4,999		Not Applicable	Not Applicable			
				Supplies & Equipment ≥ \$5,000		Not Applicable	Not Applicable			
				Insurance (or included with Indirect Rate)		Not Applicable	Not Applicable			
Partnership Administration Costs	Integral to the ability of the Partnership to deliver training activities to participants, but cannot be directly attributed to a specific training activity	Operations Activity Development Costs Event(s)	Rent and utilities of Partnership's office space; Materials and supplies; Personnel salary and fringe; Indirect costs (insurance, etc.); Internal staff training Costs associated with creating and finalizing a training program that will be delivered as an activity under this Partnership Conferences / other events that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff	Personnel		Not Applicable	Not Applicable			
				Fines & Taxes Due		Not Applicable	Not Applicable			
				Personnel (or included with Indirect Rate)		Not Applicable	Not Applicable			
Partnership Administration Costs	Integral to the ability of the Partnership to deliver training activities to participants, but cannot be directly attributed to a specific training activity	Operations Activity Development Costs Event(s)	Rent and utilities of Partnership's office space; Materials and supplies; Personnel salary and fringe; Indirect costs (insurance, etc.); Internal staff training Costs associated with creating and finalizing a training program that will be delivered as an activity under this Partnership Conferences / other events that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff	Rent & Utilities (or included with Indirect Rate)		Not Applicable	Not Applicable			
				Phone & Internet (or included with Indirect Rate)		Not Applicable	Not Applicable			
				Financial & Accounting (or included with Indirect Rate)		Not Applicable	Not Applicable			
Partnership Administration Costs	Integral to the ability of the Partnership to deliver training activities to participants, but cannot be directly attributed to a specific training activity	Operations Activity Development Costs Event(s)	Rent and utilities of Partnership's office space; Materials and supplies; Personnel salary and fringe; Indirect costs (insurance, etc.); Internal staff training Costs associated with creating and finalizing a training program that will be delivered as an activity under this Partnership Conferences / other events that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff	IT Services (or included with Indirect Rate)		Not Applicable	Not Applicable			
				Staff Training (or included with Indirect Rate)		Not Applicable	Not Applicable			
				Supplies & Equipment ≤ \$4,999 (or included with Indirect Rate)		Not Applicable	Not Applicable			
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				Insurance (or included with Indirect Rate)		Not Applicable	Not Applicable			
				Curriculum Development / Evaluation		Not Applicable	Not Applicable			
Partnership Administration Costs	Integral to the ability of the Partnership to deliver training activities to participants, but cannot be directly attributed to a specific training activity	Operations Activity Development Costs Event(s)	Rent and utilities of Partnership's office space; Materials and supplies; Personnel salary and fringe; Indirect costs (insurance, etc.); Internal staff training Costs associated with creating and finalizing a training program that will be delivered as an activity under this Partnership Conferences / other events that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff	Consultant		Not Applicable	Not Applicable			
				Travel & Related Expenses		Not Applicable	Not Applicable			
				Food & Beverage		Not Applicable	Not Applicable			
Partnership Administration Costs	Integral to the ability of the Partnership to deliver training activities to participants, but cannot be directly attributed to a specific training activity	Operations Activity Development Costs Event(s)	Rent and utilities of Partnership's office space; Materials and supplies; Personnel salary and fringe; Indirect costs (insurance, etc.); Internal staff training Costs associated with creating and finalizing a training program that will be delivered as an activity under this Partnership Conferences / other events that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff	Staff Training		Not Applicable	Not Applicable			
				Food & Beverage		Not Applicable	Not Applicable			
				Fees (Registration, Certifications, etc.)		Not Applicable	Not Applicable			
Partnership Administration Costs	Integral to the ability of the Partnership to deliver training activities to participants, but cannot be directly attributed to a specific training activity	Operations Activity Development Costs Event(s)	Rent and utilities of Partnership's office space; Materials and supplies; Personnel salary and fringe; Indirect costs (insurance, etc.); Internal staff training Costs associated with creating and finalizing a training program that will be delivered as an activity under this Partnership Conferences / other events that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff	Travel & Related Expenses		Not Applicable	Not Applicable			
				Facility Rental & Utilities		Not Applicable	Not Applicable			
				Supplies & Equipment ≤ \$4,999		Not Applicable	Not Applicable			
Partnership Administration Costs	Integral to the ability of the Partnership to deliver training activities to participants, but cannot be directly attributed to a specific training activity	Operations Activity Development Costs Event(s)	Rent and utilities of Partnership's office space; Materials and supplies; Personnel salary and fringe; Indirect costs (insurance, etc.); Internal staff training Costs associated with creating and finalizing a training program that will be delivered as an activity under this Partnership Conferences / other events that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff	Supplies & Equipment ≥ \$5,000		Not Applicable	Not Applicable			
				Personnel		Not Applicable	Not Applicable			
				Supplies & Equipment ≥ \$5,000		Not Applicable	Not Applicable			

		Outreach / Recruitment	<i>Promote the Partnership and all trainings; Recruit individuals to the Partnership; Create and maintain public presence (printed ads, website, social media, etc.)</i>	Consultant Personnel Supplies & Equipment ≤ \$4,999 Supplies & Equipment ≥ \$5,000 Advertisement / Promotion Tech Platform Development / Maintenance		Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable	Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable	
Sector Investments	<i>Costs that cannot be directly attributed to a training by the Partnership, but further the goals of workforce development in the industry sector</i>	Sector Development Costs	<i>Costs associated with creating and finalizing a training program that will <u>not</u> be delivered as an activity under this Partnership</i>	Curriculum Development / Evaluation Supplies & Equipment ≤ \$4,999 Supplies & Equipment ≥ \$5,000 Consultant		Not Applicable Not Applicable Not Applicable Not Applicable	Not Applicable Not Applicable Not Applicable Not Applicable	
		Operations	<i>Costs associated with time spent on employer engagement, sector growth, etc.</i>	Personnel Food & Beverage Travel & Related Expenses	\$ 5,000.00	Not Applicable Not Applicable Not Applicable	Not Applicable Not Applicable Not Applicable	Presidents operational oversight fee
		Event(s)	<i>Conferences / meetings that a) advance industry sector goals and/or b) strengthen skill set and industry knowledge of program staff</i>	Fees (Registration, Certifications, etc.) Food & Beverage Travel & Related Expenses Facility Rental & Utilities Supplies & Equipment ≤ \$4,999 Supplies & Equipment ≥ \$5,000		Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable	Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable	
		Outreach / Recruitment	<i>Promote the Partnership and industry sector; Recruit employers and other external entities to engage with Partnership / industry sector</i>	Consultant Personnel Supplies & Equipment ≤ \$4,999 Supplies & Equipment ≥ \$5,000 Advertisement / Promotion Tech Platform Development / Maintenance		Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable	Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable	

Summary Table	
Category	Cost by Category
Activity Costs	\$ 438,939.00
Participant Support Costs	\$ 76,800.00
Partnership Administration Costs	\$ -
Sector Investments	\$ 5,000.00
Indirect Cost Rate	10%
Indirect Cost Total	\$ 40,443.90
Contract Total	\$ 561,182.90

cost pp is \$ 2338.26 for 240 people